

WHITLEY COUNTY COMMISSIONERS

June 21, 2021

The Whitley County Commissioners met in regular session Monday, June 21, 2021, at 1:00 PM in the Commissioners' Room located on the 1st floor of the Whitley County Government Center. Commissioners in attendance were Chair George Schrupf and Vice Chair Theresa Green. Absent was Commissioner Banks. Others in attendance were Coordinator/Human Resources Director Jennifer Shinabery, Commissioner's Assistant Cami Hippenhammer, Auditor Jana Schinbeckler, Chief Deputy Auditor Tiffany Deakins, County Assessor Kim Erdly, Chief Probation Officer Amy Motter, Community Corrections Director Paula Worden, Planning Director Nathan Bilger, Highway Engineer Brandon Forrester, Vincent Simmers from the Blue Lake Conservancy, Lisa Waterman from the Blue Lake Conservancy, Bill Etzler from Abon Marche, Steve Henschen from Jones Petrie Rafinski Corporation and a representative from American Structurepoint.

Chair Schrupf opened the meeting with the Pledge of Allegiance.

COUNTY ATTORNEY REPORT: Attorney Shipman informed the Commissioners that they need to reappoint Todd Nichols to the Whitley County Regional Sewer and Water District. Commissioner Schrupf made a motion to reappoint Todd Nichols to the Whitley County Regional Sewer and Water District, seconded by Green and carried with a 2/0 vote. Attorney Shipman also stated that they are close to closing on the Armstrong Property.

GRANT APPROVAL: Community Corrections Director Paula Worden and Chief Probation Officer Amy Motter were present to request the approval of their grant they request each year. This would be the 2022 Justice Reinvestment grant. Funding requests for Community Corrections are for a residential facility, pretrial services, certified alcohol and drug program, veteran's treatment court, home detention as well as case management services. Fund requests for Probation are for a Probation Officer, Field Crew Officer, and their benefits. Commissioner Green made a motion to approve the grant request, seconded by Schrupf and passed with a 2/0 vote.

NEXUS CONTRACT APPROVAL AND SIGNATURES: County Assessor Kim Erdly presented the Nexus contract for cyclical reassessment to the Commissioners for their approval. Commissioner Green made a motion to approve the contract, seconded by Schrupf and carried with a 2/0 vote.

PLAT APPROVAL: Planning Director Nathan Bilger presented two plats to the Commissioners for their approval. The first plat was for Deke's Landing and the Plan Commission has approved this plat. Commissioner Green made a motion to approve the request, seconded by Schrupf and passed with a 2/0 vote. The second plat request was for Joseph R. Kissinger Estates and the Plan Commission approved this plat as well. Commissioner Green made a motion to approve this plat, seconded by Schrupf and carried with a 2/0 vote.

BLUE LAKE CONSERVANCY DISTRICT: Lisa Waterman and Vincent Simmers from the Blue Lake Conservancy District presented three projects to the Commissioners. The first is septic elimination for Timber Lane, the second is existing system repairs of their current sewer and the third is to replace the main pump station. The cost for Timber Lane is \$1,160,000, existing system repairs would cost \$1,000,000 and the main pump station replacement would cost \$500,000 for a total of \$2,660,000. They are requesting that the Commissioners give some of the federal grant funds Whitley County is receiving towards this project. They are requesting half, which is \$1,330,000, and for the first project they would need to move quickly as they would require any project to have design completion at the end of this year and out for bid by April of 2022. The Commissioners stated that they would keep the Blue Lake Conservancy District in mind when the County receives the funds.

INTERLOCAL AGREEMENT: Attorney Shipman presented an interlocal agreement between Whitley County and the Town of Larwill. There is a road in Larwill, County Road 100 North, that is in disrepair that it requires paving and installation of mailbox tapers. The road is under Whitley County's jurisdiction, but Larwill is committing the funds and the County is agreeing to apply for the Community Crossings Grant funding. Commissioner Green made a motion to approve the interlocal agreement with Larwill, seconded by Schrupf and passed with a 2/0 vote.

SCOPE OF WORK AGREEMENT WITH BAKER TILLY: Commissioner Schrupf presented an agreement between Whitley County and Baker Tilly. This agreement is for them to review and create a 5-year plan for the County. They would consult the County with the American Rescue Plan Act funds the County is receiving, develop a comprehensive financial plan and service as a municipal advisory service for the bonds for the jail. Commissioner Green made a motion to approve the agreement and allow the Chair to sign, seconded by Schrupf and carried with a 2/0 vote.

IN.GOV USER ACCOUNT AGREEMENT: The Commissioners reviewed the IN. Gov account agreement with the State. The annual fee for this agreement is \$95 and it allows the County to do background checks on

potential employees. The cost per background check is \$15. Commissioner Green made a motion to approve the agreement and allow the Chair to sign, seconded by Schrumpf and passed with a 2/0 vote.

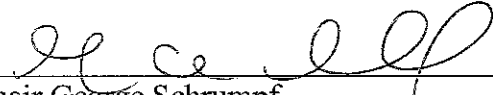
BID APPROVAL AND HIGHWAY DEPARTMENT UPDATE: Highway Engineer Brandon Forrester informed the Commissioners that he reviewed the bids for the Community Crossings paving project. Brandon recommends that the Commissioners accept the Brooks Construction bid at \$796,858.00. Commissioner Green made a motion to approve the Brooks Construction bid, seconded by Schrumpf and passed with a 2/0 vote. In the matter of equipment, Brandon has received a verbal commitment from the Council to allow him to purchase two trucks. He is requesting permission from the Commissioners to publish the notice to bidders to purchase the trucks. Commissioner Green made a motion to allow Brandon to advertise the notice to bidders, seconded by Schrumpf and carried with a 2/0 vote.

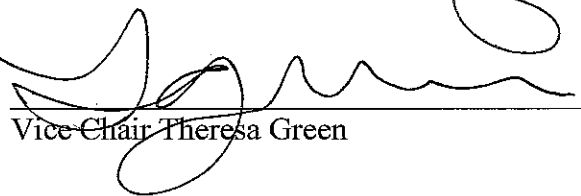
MINUTES AND CLAIMS: The Commissioners reviewed all payroll and accounts payable claims. Commissioner Green made a motion to approve the payroll claims, seconded by Schrumpf and carried with a 2/0 vote. The claim distributions from June 7, 2021, through June 21, 2021, were reviewed by the Commissioners. Commissioner Green made a motion to approve the accounts payable claims, seconded by Schrumpf and carried with a 2/0 vote. The Commissioners reviewed the June 7, 2021, regular meeting minutes. Commissioner Green made a motion to approve the minutes, seconded by Schrumpf and passed with a 2/0 vote.

OTHER BUSINESS: Commissioner Schrumpf presented a services agreement between the DBLY Group, LLC, and Whitley County. DBLY Group, LLC will analyze the County's IT services and perform the SQL migration. They will charge \$120/hour and the billing will not exceed \$4,800 (40 hours) unless change requests are made with separate authorization. Commissioner Green made a motion to approve the DBLY Group, LLC services agreement and allow the Chair to sign, seconded by Schrumpf and passed with a 2/0 vote.

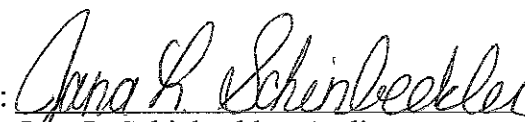
There being no further business and no further questions or comments from the public, Chair Schrumpf adjourned the meeting at 2:00 PM.

WHITLEY COUNTY COMMISSIONERS


Chair George Schrumpf


Vice Chair Theresa Green

Commissioner Chad Banks

Attest: 
Jana L. Schinbeckler, Auditor