

## WHITLEY COUNTY COMMISSIONERS

July 6, 2020

The Whitley County Commissioners met in regular session Monday, July 6, 2020 at 1:00 PM in the Commissioners' Room located on the first floor of the Whitley County Government Center. Commissioners in attendance were Chairman Don Amber, Vice Chairman Thomas Western and Commissioner George Schrupf. Others in attendance were Attorney Matt Shipman, Commissioner's Assistant Jennifer Shinabery, Auditor Jana Schinbeckler, Chief Deputy Auditor Tiffany Forrester, Scott Wagner from the Health Department, Highway Engineer Brandon Forrester, Carlee LaRue from the Health Department, Chief Probation Officer Amy Motter, Paula Worden from Community Corrections, Julie Jensen-Kelley from Community Corrections, Planning Director Nathan Bilger, Becky Salaway from Council on Aging, Maintenance Director Mark Sturtevant, Coordinator/HR Director Ed Robbins, Joseph Mrak from Securitecture, LLC and Jim Christie from Performance Services.

Chairman Amber opened the meeting with the Pledge of Allegiance.

**IN THE MATTER OF THE COUNTY ATTORNEY:** Attorney Shipman reviewed the SDS Communications quote, the Whitley County Council on Aging grant and the Dossett Consulting contract. Shipman stated that he approves all of the contracts and quotes if the Commissioners want to approve them.

**IN THE MATTER OF THE 2021 IDOC GRANT APPLICATION:** Paula Worden from Community Corrections and Chief Probation Officer Amy Motter were present to request approval of their 2021 Indiana Department of Corrections grant. They asked for the same level of funding from the State. The entire grant they are requesting is for salaries. Commissioner Schrupf made a motion for the Chair to sign and approve the letter authorizing the grant, seconded by Western and passed with a 3/0 vote.

**IN THE MATTER OF THE CORPORATE CHALLENGE:** Julie Jensen-Kelley requested that the Commissioners approve the \$500 invoice from the YMCA for the County to participate in the YMCA Corporate Challenge for 2020. Commissioner Schrupf made a motion to approve paying the \$500 invoice out of Dues & Subscriptions, seconded by Western and carried with a 3/0 vote.

**IN THE MATTER OF THE DFI COMPREHENSIVE COMMUNITY PLAN:** Carlee LaRue from the Health Department presented the 2019-2020 DFI Comprehensive Community Plan. The grand total for the plan is \$42,675.75. Commissioner Schrupf made a motion to approve the plan, seconded by Western and passed with a 3/0 vote.

**IN THE MATTER OF THE WELL VARIANCE REQUEST:** Scott Wagner from the Health Department was present to request a well variance approval. The well variance was to request a well be placed on the East side of the home instead of the West and it will be 18 feet off of the road. Commissioner Western made a motion to approve, seconded by Schrupf and carried with a 3/0 vote. Scott then gave the Commissioners an update on COVID-19.

**IN THE MATTER OF THE PLAT APPROVAL:** Planning Director Nathan Bilger presented two plats to the Commissioners. The first plat was for Royal Oak Preserve and the Plan Commission has approved the plat. Commissioner Western made a motion to approve the Royal Oak Preserve plat, seconded by Schrupf and carried with a 3/0 vote. The second plat was for Rail Connect Subdivision and the Plan Commission has approved it. Commissioner Schrupf made a motion to approve the Rail Connect Subdivision, seconded by Western and passed with a 3/0 vote. Nathan also informed the Commissioners that they had the highest month of permit issues in June of 119.

**IN THE MATTER OF THE 2020-2021 GRANT CONTRACT:** Becky Salaway from Whitley County Council on Aging requested approval from the Commissioners for her 2020-2021 grant. This is for their operating budget and it needs to be approved and sign by the Chair and then sent to the State for approval. Commissioner Western made a motion to approve the grant and for the Chairman to sign, seconded by Schrupf and passed with a 3/0 vote.

**IN THE MATTER OF THE J & K COMMUNICATIONS QUOTE:** The Commissioners reviewed a J & K Communications quote which is a five year contract of all dispatch equipment upgrades. The quote is for \$193,727 over five years. Commissioner Schrupf made a motion to approve and for the Chair to sign, seconded by Western and passed with a 3/0 vote.

**IN THE MATTER OF THE 2020 COVERED BRIDGE CERTIFICATION:** Auditor Schinbeckler presented the covered bridge certification to the Commissioners. The State requires each year to certify to the Auditor of State the number of covered bridges located within their road system. Commissioner Western made a motion to

sign the affidavit stating Whitley County does not have any covered bridges, seconded by Schrumptf and passed with a 3/0 vote.

**IN THE MATTER OF THE SDS QUOTE:** The Commissioners reviewed an SDS Communications quote to install two IP systems at the Jail and the Government Center. They will install 20 fax modems and convert the existing Century Link lines to voice over IP lines through Clearly. The quote from SDS Communications is for \$22,199.43 and the Clearly quote is for a one-time fee of \$151.88 for the Jail and \$1,423.81 recurring. The amounts would be the same for the Government Center. Commissioner Western made a favorable pass to Council for funding, seconded by Schrumptf and passed with a 3/0 vote.

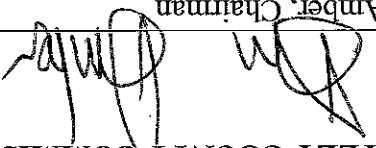
**IN THE MATTER OF THE NATIONWIDE PROGRAM:** Human Resources Director/Coordinator Ed Robbins informed the Commissioners that there has been an amendment to the 457B Plans for County Employees. There were options for new rates and our current rate would no longer be available. The Commissioners reviewed the options and decided to go with Option 2 which is a fixed account. Commissioner Western made a motion to participate in Option 2, the fixed account amendment and allow the Chairman to sign, seconded by Schrumptf and carried with a 3/0 vote.

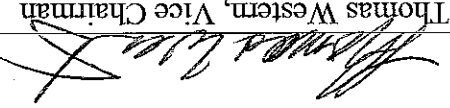
**IN THE MATTER OF MINUTES AND CLAIMS:** Chairman Amber stated that he has reviewed all payroll and accounts payable claims. Commissioner Western made a motion to approve the payroll claims, seconded by Schrumptf and carried with a 3/0 vote. The claim distributions from June 15, 2020 through July 6, 2020 were reviewed by the Commissioners. Commissioner Western made a motion to approve the accounts payable claims, seconded by Schrumptf and carried with a 3/0 vote. The Commissioners also reviewed the June 15, 2020 regular meeting minutes. Commissioner Schrumptf made a motion to approve the minutes, seconded by Western and passed with a 3/0 vote.

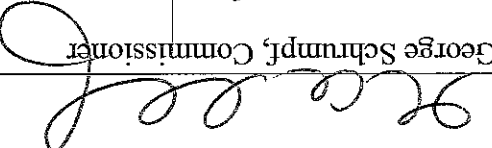
**IN THE MATTER OF OTHER BUSINESS:** The Commissioners reviewed a quote by Performance Services to provide a Whitley County Corrections Facilities Needs Assessment. It will be a 20 year plan which will determine the immediate, projected and future growth to establish the requirements of the Community Corrections programs and partnerships. Phase 1, which is strategic planning, involves the Planning Phase/Methodology, Data Collection, High Level LIT Tax Report, Facility Criteria, and the Final Preliminary Study Report will be \$49,200.00. Commissioner Schrumptf made a motion to sign the quote and to send to Council for a favorable pass and approval for funding, seconded by Western and carried with a 3/0 vote. Auditor Schinbeckler presented the Dosselt Consulting contract to the Commissioners. This contract is for Dosselt Consulting to create our Cost Allocation Plan that is audited by the State Board of Accounts every year for our IV-D Program. Commissioner Schrumptf made a motion to approve the contract with a three year plan, seconded by Western and carried with a 3/0 vote. The cost of the contract for three years is \$16,500.00.

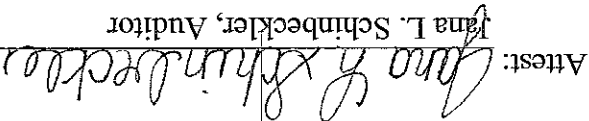
There being no further business and no further questions or comments from the public, Chairman Amber adjourned the meeting at 2:15 PM.

**WHITLEY COUNTY COMMISSIONERS**

  
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Don Amber, Chairman

  
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Thomas Western, Vice Chairman

  
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George Schrumptf, Commissioner

Attest:   
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Jana L. Schinbeckler, Auditor