

## WHITLEY COUNTY COUNCIL

April 7, 2020

The Whitley County Council met in regular session at 8:00 am on Tuesday, April 7, 2020 in the Commissioner's Room located on the first floor of the Whitley County Government Center. Members in attendance were Chairman Chad Banks, Vice Chair Kim Wheeler, Thomas Warner, Timothy Kumfer, Thor Hodges, William Overdeer and John Barrett. Others in attendance were Chief Deputy Auditor Tiffany Forrester, Commissioner Schrumpf, Scott Wagner from the Health Department, Planning Director Nathan Bilger, Ed Robbins Human Resources Director and Trevor Curry.

Chairman Chad Banks called the meeting to order and led the group in the Pledge of Allegiance.

**IN THE MATTER OF THE ACCEPTABLE PAYMENTS RESOLUTION:** Nathan Bilger from the Planning and Building Department was present to ask for a Resolution to pass allowing not only the Planning Department, but other offices as well if they want to accept credit/debit cards as a form of payment. Councilman Hodges made a motion accept Resolution 2020-02. Second by Councilman Barrett passing with a 7/0 vote.

**IN THE MATTER OF JOB DESCRIPTION UPDATES:** Ed Robbins, Whitley County Human Resources Director was present to ask for two job descriptions to get sent back to WIS to be refactored and/or created, and to ask for an update to be made to one. All of these have been sent through Personnel Committee and received a favorable pass to the Council for further discussion. The first was the Veteran Services Officer's job description to be updated. His hours are set currently according to the present job description and Ed is wanting to change the verbiage to the hours will vary. The Veteran Services Officer should have flexible hours to better serve the Veterans. Councilman Wheeler made a motion to approve the change to be made with a second by Barrett passing with a 7/0 vote. There is going to be a new position that is going to be grant funded for Pre-Trial Services and WIS needs to factor the job description and set a pay range for the position. The Office Admin/Court Reporter position is a current full-time position, but needs refactored as Judge Fahl is changing this position to be a supervisor position to help with the work load and run the court's computer system Odyssey. Once WIS has factored the pay the Judge will come back and ask for an increase if there is any recommended by WIS. Councilman Hodges made a motion to send the job descriptions to WIS to be refactored with a second by Warner passing with a 7/0 vote.

**IN THE MATTER OF THE COUNCIL MEETING SCHEDULE:** Tiffany Forrester from the Auditors Office stated that the Council needs to decide if they want to change the meeting dates for May and June as the Primary Election day has changed because of COVID-19. The changes would be moving the May meeting date back to Tuesday May 5<sup>th</sup> and moving the June meeting to Wednesday June 6<sup>th</sup>. Councilman Hodges made a motion to approve the changes as presented. Seconded by Overdeer passing with a 7/0 vote.

**IN OTHER BUSINESS:** Chairman Banks wanted to bring up the possibility that we as a County might be coming up to a budget crisis. The Council discussed options and ideas to help make sure that doesn't happen as we right now are in a good place budget wise. The Council has decided that there will be a hiring freeze for new employees, no new wage increases will be approved until further notice. They asked that department heads be mindful of spending and to try to be under budget. Councilman Hodges made a motion to put the above stated in affect with a second by Wheeler passing with a 7/0 vote.

**IN THE MATTER OF THE COMMISSIONER'S REPORT:** Commissioner Schrumpf just wanted to state that we need to keep in mind that after this COVID-19 crisis we need to understand that the courts might need to hire additional help as everything is just being postponed to a later date. A brief update was given by Scott Wagner from the Health Department of the current COVID-19 situation.

**IN THE MATTER OF MINUTES:** The Council reviewed the March 3, 2020 regular meeting minutes. Councilman Wheeler made a motion to approve the minutes, seconded by Overdeer and carried with a 7/0 vote.

There being no further business and no further questions or comments from the public, Chairman Banks adjourned the meeting at 8:58 AM.

WHITLEY COUNTY COUNCIL

  
Chad Banks, Chairman

  
Kim Wheeler, Vice Chairman

Attest:  
Jana D. Schinbeckler  
Jana D. Schinbeckler, Auditor

William Overdeer  
William Overdeer

John Barrett  
John Barrett

Timothy Kummer  
Timothy Kummer

Thomas Warner  
Thomas Warner

Thor Hodges  
Thor Hodges