

WHITLEY COUNTY COMMISSIONERS

June 4, 2018

The Whitley County Commissioners met in regular session Monday, June 4, 2018 at 1:00 pm in the Commissioners' Room located on the first floor of the Whitley County Government Center. Commissioners in attendance were Chairman George Schrumpf, Vice Chairman Don Amber and Commissioner Thomas Western. Others in attendance were County Attorney Matt Shipman, County Auditor Jana Schinbeckler, County Coordinator/HR Director Angela Campbell, Joe Lopez from Adlock Farms LLC, Stanley Crum, Judge Fahl, Judge Rentschler, Barbara Hohenstein, Ben Beer from USI, Highway Engineer Brandon Forrester, County Clerk Debbie Beers, Nina Rodocker, Emily Studebaker, Sonya Emerick, Mary Hartman from the Peabody Public Library, John Woodmansee from the Extension Office and Mckenzie DeGroot from the Post & Mail.

Chairman Schrumpf opened the meeting with the Pledge of Allegiance.

IN THE MATTER OF THE BID OPENING FOR THE SALT BARN: The Commissioners opened the salt storage building materials bids. The Commissioners received one bid from the American Timber Bridge company. The amount of the bid for materials \$164,200.00. Commissioner Amber made a motion to take the bid under advisement and give the bid to Brandon Forrester for review, seconded by Western and passed with a 3/0 vote.

IN THE MATTER OF THE COUNTY ATTORNEY: County Attorney Matt Shipman gave an update on the Wheeler property. The Attorney that helped the Treasurer obtain the back taxes, Buchanan & Bruggenschmidt, will help Laurell finish the process. He looked over the room use policy that Maintenance Director Mark Sturtevant wrote and gave it his approval. In regard to Canda Goldwood, who wants to rent the County parking lot, he will write an agreement for the next Commissioner's meeting. Jane Boggs from Choices and Changes has asked to provide services to Community Corrections free of charge, which is mental health counseling. Matt will write an agreement that he will have her sign before she begins to provide mental health counseling.

IN THE MATTER OF THE ODYSSEY CASE MANAGEMENT SYSTEM: Judge Rentschler, Judge Fahl and County Clerk Debbie Beers came before the Commissioners to request the approval of a resolution for the use of the Odyssey Case Management System. Odyssey is the preferred vendor from the Office of Court Services to administer case managements throughout the counties. The County currently has a private vendor that we have used for many years and now we need to make the change because about 80% of the Indiana counties have already done so. It will be a lengthy transition process to go from the private vendor to Odyssey, so if they begin now it will take about a year to complete. Debbie stated that she will still need to budget for the JTS Case Management System until they have completely switched to Odyssey. The purpose of this is to have one main case management system throughout the State and to be paperless. The savings of switching to Odyssey is around \$27,000. Commissioner Amber made a motion to approve Resolution 2018-01 to agree to deploy the statewide court case management system to the Whitley County Courts, seconded by Western and passed with a 3/0 vote.

IN THE MATTER OF THE NURSE PAY FUND CHANGE FOR 2019: Scott Wagner from the Health Department came before the Commissioners to inform them that the Public Health Nurse is currently paid partially through grant funds but in 2019, she will be paid fully from the Health fund. The grants will be used solely for a contracted health educator. The County currently does not have anyone that goes to the schools or Council on Aging to do health education which Scott believes we need in our County. This would include health education on opioids, STDs, tobacco prevention, etc. The amount that was paid from grants was around \$29,000 that will now be coming out of the Health fund for 2019. In regard to the pool ordinance Scott presented to the Commissioners, the Fee Committee reviewed the ordinance and approved the fee. With the approval of the Fee Committee, Commissioner Amber made a motion to approve the Pool Ordinance 2018-01, seconded by Western and carried with a 3/0 vote.

IN THE MATTER OF THE EXTENSION UPDATE ON AGRICULTURAL AND NATURAL RESOURCES PROGRAMMING: John Woodmansee gave an update to the Commissioners on the Agricultural and Natural Resources Programming within the County. He reviewed the General ANR Programs, Traditional Ag, Diversified Farming and Food Systems, Horticulture/Master Gardeners and Forestry/Natural Resources. John does weekly news articles and the current readership is potentially around 50,719. The Traditional Ag consists of Private Applicator Recertification Programs, Pork Producers, NE Purdue Ag Center, Grain Marketing, Sheep/Goat Webinar, Indiana Beef Cattle Association and a Succession Planning Workshop. The Diversified Farming and Food System consist of Michiana Vegetable, Fruit and Flower Growers Meeting and the

Transitioning to Organic Production. There is also the Master Gardener Basic Training and there were 7,677 contacts in regard to this program. The Forestry Management/Timber Marketing Program had 19 attendees.

IN THE MATTER OF RIGHT-OF-WAY PERMITS: There was one right-of-way permit request from Indiana Fiber Network submitted to the Commissioners. The permit request was to install duct by directional boring under Park 30 Drive to replace fiber with locate wire. Commissioner Amber made a motion to approve the request, seconded by Western and passed with a 3/0 vote.

IN THE MATTER OF THE COUNTY COORDINATOR/HR DIRECTOR: County Coordinator/HR Director Angela Campbell has been reviewing the room use policy with Attorney Shipman. The Commissioners would review each individual request in Commissioners meetings and this would make the rooms available to the public. There are also some concerns with the use of the Government Center building after hours. Commissioner Western made a motion to table the room use policy, seconded by Amber and passed with a 3/0 vote. Angela also reported that she will be scheduling a department head meeting before the end of June with all department heads. Due to an incident that occurred, Angela stated that she and the Commissioners need to look into making a policy for a non FMLA qualifying leave. In order for an employee to be FMLA eligible, they have to be an employee for twelve months. She stated she will have a policy written up for the Commissioners to review at their next meeting regarding this issue.


IN A MATTER OF MINUTES AND CLAIMS: The minutes from the May 21, 2018 regular meeting were reviewed. Commissioner Western made a motion to approve the minutes, seconded by Amber and passed with a 3/0 vote. The Commissioners reviewed the payroll claims. Commissioner Amber made a motion to approve the payroll claims, seconded by Western and passed with a 3/0 vote. The claim distributions from May 21, 2018 through June 4, 2018 were reviewed by the Commissioners. Commissioner Amber made a motion to approve the accounts payable claims, seconded by Western and carried with a 3/0 vote.

IN OTHER BUSINESS: Commissioner Schrumpf informed the Commissioners that he was contacted by Shane from the public policy institute in Indianapolis regarding the GIS services that he wants to download. He asked Commissioner Schrumpf if the Commissioners would waive the fee for the data release. Shane stated that it would be used for in house services only. Commissioner Amber stated that GIS Coordinator Dan Weigold is not present at the meeting and he would like to wait for his feedback before they approve the request. The Commissioners tabled the request until Dan could be present at the next meeting on June 18, 2018. Commissioner Schrumpf reported that the Personnel Committee had a meeting and during the meeting the Committee came up with a plan to move forward with having a job classification system to factor jobs. The report that the County received from Michael Frizzell showed that all of the positions paid in the County are within their salary range. Schrumpf stated that it isn't the report we need to move forward with classifying job descriptions and their salary ranges. Waggoner Irwin and Scheele was contacted and they gave a proposal to Schrumpf to review all of the job descriptions in the County and to develop a job classification system. The proposal is in the amount of \$44,640.00 and it will take them six to eight months to complete the services. Commissioner Schrumpf is asking that the Commissioners approve the \$44,640.00 be taken out of CEDIT to pay Waggoner Irwin and Scheele to begin working on job descriptions. Commissioner Amber made a motion to approve the \$44,460.00 out of CEDIT to pay Waggoner Irwin and Scheele, seconded by Western and carried with a 3/0 vote. Auditor Schinbeckler reported that the State released the estimated certified distributions for 2019. The total for 2018 was \$11,805,107 and the estimate for 2019 is \$14,208,414 which is an increase of \$2,403,307. Schinbeckler also presented a tentative budget calendar to the Commissioners and is waiting for approval from Council at their meeting to finalize it.


There being no further business and no further questions or comments from the public, Chairman Schrumpf adjourned the meeting at 1:50 pm.

WHITLEY COUNTY COMMISSIONERS


George Schrumpf, Chairman


Don Amber, Vice Chairman


Thomas Western

Attest: 
Jana L. Schinbeckler, Auditor